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REPUBLIQUE DU CAMEROUN

Paix-Travail-Patrie

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MINISTÈRE DE LA  
DÉCENTRALISATION ET DE  
DEVELOPPEMENT LOCAL

\*\*\*\*\*

RÉGION DU NORD-OUEST

\*\*\*\*\*

DÉPARTEMENT DE LA MOMO

\*\*\*\*\*

COMMUNE DE NJIKWA

\*\*\*\*\*



REPUBLIC OF CAMEROON

Peace –Work–Fatherland

\*\*\*\*\*

MINISTRY OF DECENTRALISATION  
AND LOCAL DEVELOPMENT

\*\*\*\*\*

NORTH WEST REGION

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MOMO DIVISION

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NJIKWA COUNCIL

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## CONSULTATION NOTICE

**Subject: REQUEST FOR QUOTATION N° 05/RQ/NCITB/NC/2026 OF 14/04/2026 FOR THE SUPPLY OF A GRADER FOR NJIKWA COUNCIL, NJIKWA MUNICIPALITY, MOMO DIVISION, NORTH WEST REGION.**

Within the framework of 2024 Investment Budget, the LORD MAYOR of NJIKWA Council; Contracting Authority and the Project Owner hereby launches a Request for Quotation for the **SUPPLY OF A GRADER FOR NJIKWA COUNCIL, NJIKWA MUNICIPALITY, MOMO DIVISION, NORTH WEST REGION.**

### 1. Participation:

Participation to this consultation is open to is open to Cameroonian enterprises that are in compliance with the fiscal laws.

### 2. Description of services:

The services of this request for quotation include the

- ✦ SUPPLY OF A GRADER FOR NJIKWA COUNCIL WITH PARTS READILY AVAILABLE IN THE LOCAL MARKET

3. Project owner THE LORD MAYOR OF NJIKWA COUNCIL

### 4. Lots

The supply is in a single lot as indicated below.

### 5. Estimated cost

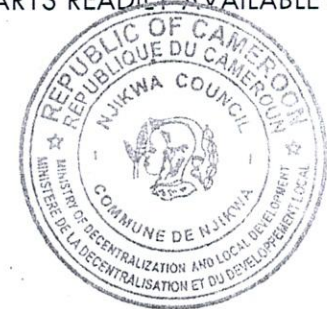
The estimated cost is as below

Lot	Name of project	Estimated cost of project	Amount of bid bond	Cost of tender file :
Single	SUPPLY OF A GRADER FOR NJIKWA COUNCIL, NJIKWA MUNICIPALITY, MOMO DIVISION, NORTH WEST REGION	100,000,000	2,000,000	100,000

### 6. Funding

This project shall be financed by the MINDDEVEL PUBLIC INVESTMENT BUDGET (PIB) - 2026 with budget heads as indicated on the table above.

### 7. Bid bond



Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance and whose list is found in this Consultation File, of an amount of 2,000,000 Francs CFA (TWO MILLION francs CFA) and valid for thirty (30) days beyond the date of validity of bids.

#### **8. Consultation of the Tender file:**

The file may be consulted during working hours at the General Secretariat of the Lord Mayor of Njikwa Council or contact tel: XXXXXXXXX, as soon as this notice is published

#### **9. Acquisition of consultation file:**

The file may be obtained from the General Secretariat of the Lord Mayor of Njikwa Council or contact tel: XXXXXXXXX as soon as this consultation notice is published against payment of a non-refundable sum of **100,000** CFA francs (One hundred thousand cfa), payable at the municipal Treasury, representing the cost of purchasing the tender file

#### **10. Presentation of consultation file:**

The tender file in two (02) volumes shall be enclosed in two sealed envelopes.

- Envelope A containing the administrative documents (Volume 1);
- Envelope B containing the technical and financial documents (Volume 2);

The two (02) volumes shall then be enclosed in a single sealed envelope bearing only the reference of the quotation in question. The different documents of each offer shall be numbered as indicated in the tender and separated by dividers of the same colour.

#### **11. Submission of Files:**

Each offer drafted in English or French in 07 (seven) copies including 01 (one) original and 06 (six) copies should reach the Njikwa Council Office not later than **22/05/2026** at **10 AM** local time and should carry the inscription:

#### **TO THE CONTRACTING AUTHORITY**

**« REQUEST FOR QUOTATION N° 05/RQ/NCITB/NC/2026 OF 14/04/2026 FOR THE SUPPLY OF A GRADER FOR NJIKWA COUNCIL, NJIKWA MUNICIPALITY, MOMO DIVISION, NORTH WEST REGION.»**

**To be opened only during the Tenders Board Opening session ».**

#### **12. Opening of bids:**

The bids shall be opened in a single phase. The opening of the administrative documents, the Technical and Financial offers will take place on the **22/05/2026** 11 AM local time, at the **Conference Hall of the council office** designated by the Contracting Authority. Only bidders may attend or be represented by duly mandated persons of their choice

The bids will be evaluated exclusively of value added tax (EVAT) and all taxes inclusive (ATI) and accompanied by a signed model submission.

#### **13. Deadline of execution:**

The dead line of execution is **Ninety (90) days** from the date of notification for this Jobbing Order to begin.

#### **14. Evaluation criteria**

The bids shall be evaluated according to the main criteria as follows:

##### **A. Eliminary criteria**

1. Absence of bid bond in the administrative file;
2. Deadline for delivery higher than prescribed;
3. False declaration or falsified documents;

4. A bid with the external envelope carrying a sign or mark leading to the identification of the bidder;
5. Incomplete financial file;
6. Change of quantity or unit;
7. Non respect of 33/44 (75%) of essential criteria;
8. Suspended by MINMAP in 2026.
9. Lack of tender purchase receipt.
10. Absence of a CDEC receipt,

**B. Essential criteria**

- 1- General presentation of the tender files;
- 2- Financial capacity;
- 3- References of the company in similar achievements;
- 4- Catalogue of equipment in colour including specifications and references;
- 5- Quality of trainer (personnel)
- 6- Draft jobbing odder duly filled initialed in all pages signed and dated on the last page.

**15. Award**

This evaluation will be done in a Positive way (**yes**) or (**no**) with an acceptable minimum of **75%** of the essential criteria taken into account.

The Contract will be awarded to the bidder who would have proposed the offer with the lowest feasible amount, in conformity with the regulations of the Tender Documents and having satisfied to **100%** of the panelised/eliminary criteria and at least **75%** of the essential criteria.

**16. Period of validity of the bids:**

The bidder is bound by his bid for a period of sixty (**60**) days with effect from the deadline fixed for the submission of the bids.

**17. Complementary Information:**

Complementary technical information may be obtained during working hours at the Njikwa Council Office or contact Tel No: XXXXXXXXX

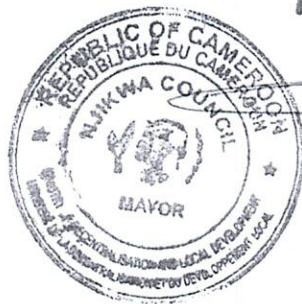
Done at Njikwa on the, 14/04/2026

**CONTRACTING AUTHORITY  
(THE LORD MAYOR OF NJIKWA COUNCIL)**

**THE MAYOR  
NJIKWA COUNCIL**

**Copies:**

- MINMAP
- ARMP
- Project Owner
- Chairperson of NCITB
- Notice Boards



*Abaka Angwa Emmanuel*

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## II. AVIS DE CONSULTATION

**Objet: DEMANDE DE QUOTATION N° 05/RQ/NCITB/NC/2026 DU 14/04/2026 POUR LA FOURNITURE D'UNE NIVELEUSE A LA COMMUNE DE NJIKWA, DEPARTEMETN DE MOMO, RÉGION DU NORD-OUEST.**

Dans le cadre du Budget d'Investissement 2026, le MAIRE de la commune de NJIKWA ; Le Maître d'ouvrage et l'autorité contractante lance par la présente une demande de quotation pour la **POUR LA FOURNITURE D'UNE NIVELEUSE A LA COMMUNE DE NJIKWA, DEPARTEMETN DE MOMO, RÉGION DU NORD-OUEST.**

### 1. Participation:

La participation à cette consultation est ouverte aux entreprises camerounaises qui respectent les lois fiscales.

### 2. Description of services:

Les prestations du présent marché comprennent la FOURNITURE D'UNE NIVELEUSE A LA COMMUNE DE NJIKWA AVEC DES PIÈCES FACILEMENT DISPONIBLE SUR LA MARCHÉ LOCAL, Région du Nord-Ouest

3. Maître d'ouvrage: MAIRE de la commune de NJIKWA

### 4. Lots

La fourniture est en un seul lot comme indiqué ci-dessous.

### 5. Coût estimé

Le coût estimé est comme ci-dessous

Lot	Projet	COUT PREVISIONNEL	Cautionnement provisoire	Coût du dossier d'appel d'offres
Single	<b>POUR LA FOURNITURE D'UNE NIVELEUSE A LA COMMUNE DE NJIKWA, DEPARTEMETN DE MOMO, RÉGION DU NORD-OUEST</b>	<b>100,000,000</b>	<b>2,000,000</b>	<b>100,000</b>

### 6. Financement :

Ce projet sera financé par le Budget d'Investissement Public 2026 avec des têtes budgétaires comme indiqué dans le tableau ci-dessus

